



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
TENNESSEE BOARD OF COSMETOLOGY  
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**Tennessee State Board of Cosmetology Requirements for PSI Testing Applications**

It has come to the attention of the office of the Tennessee State Board of Cosmetology that the application process enacted June 15, 2012, may be causing both schools and PSI (the testing center) to request and provide duplicative information for student hour certifications. Currently, PSI requires all schools to submit a Cosmetology Student Certification Form for each student applying to test, as well as a Certification of Education, which the schools provide on the reverse side of the Application for Examination. These two documents provide relatively the same information unless a student applicant has transferred schools.

In order to prevent duplication, PSI will require a Cosmetology Student Certification Form **ONLY** when a student has a transfer or withdrawal. Students and schools will no longer be required to submit this form with each Application for Examination. **This change shall become effective immediately.**

Any other pertinent information relative to this change will be available on the board website or by contacting PSI. This process should continue to expedite testing for applicants, as well as minimize the amount of documentation schools will provide for each applicant. We hope all board office changes continue to streamline and reduce any unnecessary burdens for our licensees.